Ad Standards Council
For Responsible Advertising

ASC Circular : **No. 2026-015**

Date : **October 16, 2026**

To : **4As / PANA / KBP / MSAP/ UPMG / DMAP/ OHAAP / Other ASC Clients**

Subject : **ASC OPERATIONS ON NOVEMBER 2, 16-18, 30 – HOLIDAYS**

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The ASC will **strictly** be observing the following schedules for accepting regular and special S1/S2 applications via online system on November 2, 16-18, and 30, respectively.

Date	Event	ASC Operations	
Oct 30 (Fri)	**ASC Operations** **7AM – 5PM only**	• Will accept and process Regular and Special S1 Screening and/or S2 Clearing Applications **(acceptance of applications will be until 11AM of Oct 30 only)** • Will respond to email queries and clarifications **(8AM – 5PM only)**	**Special S1 Screening/S2 Clearing** • Results will be released same day **Oct 30 (Fri) if proof of payment is uploaded on or before 3PM of Oct 30.** • **If proof of payment is uploaded after 3PM but before 4:30PM of Oct 30 (Fri),** results will be released the following day **Oct 31 (Sat), 7AM – 9AM.** **Regular S1 Screening/S2 Clearing** • Results will be released the following day **Oct 31 (Sat), 7AM – 9AM if proof of payment is uploaded on or before 3PM of Oct 30 (Fri).** • **If proof of payment is uploaded after 3PM of Oct 30 (Fri),** results will be released on **Nov 4 (Wed), 7AM – 9AM.**
Oct 31 (Sat)	**Saturday** **7AM-9AM only**	**SPECIAL S2 CLEARING ONLY** **(ASC does not process special S1 applications on weekends)**	Formal email request for a Saturday Special S2 Clearing should be submitted to inquiry@asc.com.ph, copy robbie.aligada@asc.com.ph, erwin.furagganan@asc.com.ph, and jessica.saria@asc.com.ph no later than 3PM of Friday, Oct 30. **FOR STRICT COMPLIANCE.** **NOTE**: Emails received on this day will be responded to on Tue, Nov 3.

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Nov 2 (Mon)	**All Souls' Day**	**NO REGULAR OPERATIONS. NO SPECIAL SCREENING OR CLEARING WILL BE ACCOMMODATED.** Email queries and clarifications sent will be responded to on Tue, Nov 3 (8AM – 5PM only)	Online application system will be open to receive applications, but processing, even for special applications, will resume on Tue, Nov 3 at 7AM.
Nov 3 (Tue)	**7AM – 5PM only**	**RESUME OPERATIONS**	• Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications • Resume responses to queries and Clarifications

Date	Event	ASC Operations	
Nov 13 (Fri)	**ASC Operations** **7AM – 5PM only**	• Will accept and process Regular and Special S1 Screening and/or S2 Clearing Applications **(acceptance of applications will be until 11AM of Nov 13 only)** • Will respond to email queries and clarifications **(8AM – 5PM only)**	**Special S1 Screening/S2 Clearing** • Results will be released same day **Nov 13 (Fri) if proof of payment is uploaded on or before 3PM of Nov 13.** • **If proof of payment is uploaded after 3PM but before 4:30PM of Nov 13 (Fri),** results will be released the following day **Nov 14 (Sat), 7AM – 9AM.** **Regular S1 Screening/S2 Clearing** • Results will be released the following day **Nov 14 (Sat), 7AM – 9AM if proof of payment is uploaded on or before 3PM of Nov 13 (Fri).** • **If proof of payment is uploaded after 3PM of Nov 13 (Fri),** results will be released on **Nov 20 (Fri), 7AM – 9AM.**
Nov 14 (Sat)	**Saturday** **7AM-9AM only**	**SPECIAL S2 CLEARING ONLY (ASC does not process special S1 applications on weekends)**	Formal email request for a Saturday Special S2 Clearing should be submitted to inquiry@asc.com.ph, copy robbie.aligada@asc.com.ph, erwin.furagganan@asc.com.ph, and jessica.saria@asc.com.ph no later than 3PM of Friday, Nov 13. **FOR STRICT COMPLIANCE.** **NOTE**: Emails received on this day will be responded to on Thu, Nov 19.

Nov 16-18 (Mon-Wed)	**Special non-working days (ASEAN Summit)**	**NO REGULAR OPERATIONS. NO SPECIAL SCREENING OR CLEARING WILL BE ACCOMMODATED.** Email queries and clarifications sent will be responded to on Thu, Nov 19 (8AM – 5PM only)	Online application system will be open to receive applications, but processing, even for special applications, will resume on Thu, Nov 19 at 7AM.
Nov 19 (Thu)	**7AM – 5PM only**	**RESUME OPERATIONS**	• Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications • Resume responses to queries and Clarifications

Date	Event	ASC Operations	
Nov 27 (Fri)	**ASC Operations 7AM – 5PM only**	• Will accept and process Regular and Special S1 Screening and/or S2 Clearing Applications **(acceptance of applications will be until 11AM of Nov 27 only)** • Will respond to email queries and clarifications **(8AM – 5PM only)**	**Special S1 Screening/S2 Clearing** • Results will be released same day **Nov 27 (Fri) if proof of payment is uploaded on or before 3PM of Nov 27.** • **If proof of payment is uploaded after 3PM but before 4:30PM of Nov 27 (Fri),** results will be released the following day **Nov 28 (Sat), 7AM – 9AM.** **Regular S1 Screening/S2 Clearing** • Results will be released the following day **Nov 28 (Sat), 7AM – 9AM if proof of payment is uploaded on or before 3PM of Nov 27 (Fri).** • **If proof of payment is uploaded after 3PM of Nov 27 (Fri),** results will be released on **Dec 2 (Wed), 7AM – 9AM.**
Nov 28 (Sat)	**Saturday 7AM-9AM only**	**SPECIAL S2 CLEARING ONLY (ASC does not process special S1 applications on weekends)**	Formal email request for a Saturday Special S2 Clearing should be submitted to inquiry@asc.com.ph, copy robbie.aligada@asc.com.ph, erwin.furagganan@asc.com.ph, and jessica.saria@asc.com.ph no later than 3PM of Friday, Nov 27. **FOR STRICT COMPLIANCE.** **NOTE**: Emails received on this day will be responded to on Tue, Dec 1.

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Nov 30 (Mon)	**Bonifacio Day**	**NO REGULAR OPERATIONS. NO SPECIAL SCREENING OR CLEARING WILL BE ACCOMMODATED.** Email queries and clarifications sent will be responded to on Tue, Dec 1 (8AM – 5PM only)	Online application system will be open to receive applications, but processing, even for special applications, will resume on Tue, Dec 1 at 7AM.
Dec 1 (Tue)	**7AM – 5PM only**	**RESUME OPERATIONS**	• Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications • Resume responses to queries and Clarifications

For your guidance and strict compliance.

Thank you.

Mr. Robbie A. Aligada
Executive Director

Mr. Erwin O. Furagganan
Ad Content and Operations Manager