

ASC Circular : No. 2026-003  
 Date : March 9, 2026  
 To : 4As / PANA / KBP / MSAP/ UPMG / DMAP/ OHAAP / Other ASC Clients  
 Subject : ASC OPERATIONS ON APRIL 2-4 AND 9 (HOLIDAYS)

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In line with the observance of Maundy Thursday (April 2), Good Friday (April 3), and Black Saturday (April 4), and the celebration of Bataan Day/Day of Valor (Wednesday, April 9) the ASC will be observing the following schedules in accepting regular and special S1 and S2 applications via the online system:


| Date   | Event  | ASC Operations   |  |
|--|--|--|--|
| <b>Apr 1<br/>(Holy Wed)</b>                        | <b>Last day of<br/>ASC Operations<br/>(until 3PM only)</b> | <ul style="list-style-type: none"> <li>Will accept and process Regular and Special S1 Screening and/or S2 Clearing Applications <b>(until 11AM of Apr 1 only)</b></li> <li>Will respond to email queries and clarifications <b>(8AM – 3PM only)</b></li> </ul> | <p><b><u>Special S1 Screening/S2 Clearing</u></b></p> <ul style="list-style-type: none"> <li>Results will be released same day <b>Apr 1 (Wed)</b> if proof of payment is uploaded on or before <b>1PM</b> of Apr 1.</li> <li>If proof of payment is uploaded after <b>1PM</b> of Apr 1, results will be released the following day <b>Apr 2 (Thu), 7AM – 9AM.</b></li> </ul> <p><b><u>Regular S1 Screening/S2 Clearing</u></b></p> <ul style="list-style-type: none"> <li>Results will be released the following day <b>Apr 2 (Thu), 7AM – 9AM</b> if proof of payment is uploaded on or before <b>1PM</b> of Apr 1.</li> <li>If proof of payment is uploaded after <b>1PM</b> of Apr 1, results will be released on <b>April 7 (Tue), 7AM – 9AM.</b></li> </ul> |
| <b>Apr 2 (Thu)<br/>Apr 3 (Fri)<br/>Apr 4 (Sat)</b> | <b>Maundy Thursday<br/>Good Friday<br/>Black Saturday</b>  | <p><b>NO REGULAR OPERATIONS. NO SPECIAL SCREENING OR CLEARING WILL BE ACCOMMODATED</b></p> <p>Email queries and clarifications sent will be responded to on Mon, Apr 6 (8AM – 5PM only)</p>  | <p>Online application system will be open to receive applications, but processing, even for special applications, will resume on Mon, Apr 6 at 7AM.</p>  |
| <b>Apr 6 (Mon)</b>                                 | <b>7AM – 5PM only</b>                                      | <p><b>RESUME OPERATIONS</b></p>  | <ul style="list-style-type: none"> <li>Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications</li> <li>Resume responses to queries and Clarifications</li> </ul>   |

| Date         | Event                                    | ASC Operations   |   |
|--------------|--|--|---|
| Apr 8 (Wed)  | <b>ASC Operations<br/>7AM – 5PM only</b> | <ul style="list-style-type: none"> <li>Will accept and process Regular and Special S1 Screening and/or S2 Clearing Applications (<b>until 11AM of Apr 8 only</b>)</li> <li>Will respond to email queries and clarifications (<b>8AM – 5PM only</b>)</li> </ul>             | <p><b><u>Special S1 Screening/S2 Clearing</u></b></p> <ul style="list-style-type: none"> <li>Results will be released same day <b>Apr 8 (Wed)</b> if <b>proof of payment is uploaded on or before 3PM of Apr 8.</b></li> <li>If <b>proof of payment is uploaded after 3PM of Apr 8</b>, results will be released the following day <b>Apr 9 (Thu), 7AM – 9AM.</b></li> </ul> <p><b><u>Regular S1 Screening/S2 Clearing</u></b></p> <ul style="list-style-type: none"> <li>Results will be released the following day <b>Apr 9 (Thu), 7AM – 9AM</b> if <b>proof of payment is uploaded on or before 3PM of Apr 8.</b></li> <li>If <b>proof of payment is uploaded after 3PM of Apr 8</b>, results will be released on <b>Apr 11 (Sat), 7AM – 9AM.</b></li> </ul> |
| Apr 9 (Thu)  | <b>Bataan Day/<br/>Day of Valor</b>      | <p style="text-align: center;"><b>NO REGULAR OPERATIONS. NO SPECIAL SCREENING OR CLEARING WILL BE ACCOMMODATED</b></p> <p>Email queries and clarifications sent will be responded to on Fri, Apr 10 (8AM – 5PM only)</p>   |   |
| Apr 10 (Fri) | <b>7AM – 5PM only</b>                    | <p style="text-align: center;"><b>RESUME OPERATIONS</b></p> <ul style="list-style-type: none"> <li>Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications</li> <li>Resume responses to queries and Clarifications</li> </ul> |   |

For your guidance and strict compliance.

Thank you.

  
 Mr. Robbie A. Aligada  
 Executive Director

  
 Mr. Erwin O. Furagganan  
 Ad Content and Operations Manager