

ASC Circular : **No. 2025-001**

Date : **January 22, 2025**

To : **4As / PANA / KBP / MSAP/ UPMG / DMAP/ OHAAP / Other ASC Clients**

Subject : **ASC OPERATIONS ON JANUARY 29 SPECIAL NON-WORKING DAY**

Per Proclamation No. 727, **January 29 (Wednesday)** has been declared a special non-working day throughout the country in celebration of **Chinese New Year**. As such, the ASC will be observing the following schedules in accepting regular and special S1 and S2 applications via the online system:


Date	Event	ASC Operations	
Jan 28 (Tue)	ASC Operations 7AM – 5PM only	<ul style="list-style-type: none"> Will accept and process Regular and Special S1 Screening and/or S2 Clearing Applications (until 11AM of Jan 28 only) Will respond to email queries and clarifications (8AM – 5PM only) 	<p><u>Special S1 Screening/S2 Clearing</u></p> <ul style="list-style-type: none"> Results will be released same day Jan 28 (Tue) if proof of payment is uploaded on or before 3PM of Jan 28. If proof of payment is uploaded after 3PM of Jan 28, results will be released the following day Jan 29 (Wed), 7AM – 9AM. <p><u>Regular S1 Screening/S2 Clearing</u></p> <ul style="list-style-type: none"> Results will be released the following day Jan 29 (Wed), 7AM – 9AM if proof of payment is uploaded on or before 3PM of Jan 28. If proof of payment is uploaded after 3PM of Jan 28, results will be released on Jan 30 (Thu), 7AM – 9AM.

Jan 29 (Wed)	Special Non-working Day for Chinese New Year	NO REGULAR OPERATIONS Email queries and clarifications sent will be responded to on Thu, Jan 30 (8AM – 5PM only)	Online application system will be open to receive applications, but processing, even for special applications, will resume on Thursday, Jan 30 at 7AM.
Jan 30 (Thu)	7AM – 5PM only	RESUME OPERATIONS	<ul style="list-style-type: none"> • Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications • Resume responses to queries and Clarifications

For your guidance and strict compliance.

Thank you.


Mr. Robbie A. Aligada
Executive Director


Mr. Erwin O. Furagganan
Operations Manager