

ASC Circular : No. 2024-009 - A

Date : August 16, 2024

To : 4As / PANA / KBP / MSAP/ UPMG / DMAP/ OHAAP / Other ASC Clients

Subject : ASC OPERATIONS ON AUGUST 23 & 26 (NINOY AQUINO DAY & NATIONAL HEROES DAY - HOLIDAYS)

Per Proclamation No. 665, August 23 (Friday) has been declared a special non-working day throughout the country in observance of Ninoy Aquino Day. As such, the ASC will be observing the following schedules in accepting regular and special S1 and S2 applications via the online system:

Date	Event	ASC Operations	
Aug 22 (Thu)	ASC Operations 7AM – 5PM only	<ul style="list-style-type: none"> Will accept and process Regular and Special S1 Screening and/or S2 Clearing Applications (until 11AM of Aug 22 only) Will respond to email queries and clarifications (8AM – 5PM only) 	<p>Special S1 Screening/S2 Clearing</p> <ul style="list-style-type: none"> Results will be released same day Aug 22 (Thu) if proof of payment is uploaded on or before 3PM of Aug 22. If proof of payment is uploaded after 3PM of Aug 22, results will be released the following day Aug 23 (Fri), 7AM – 9AM. <p>Regular S1 Screening/S2 Clearing</p> <ul style="list-style-type: none"> Results will be released the following day Aug 23 (Fri), 7AM – 9AM if proof of payment is uploaded on or before 3PM of Aug 22. If proof of payment is uploaded after 3PM of Aug 22, results will be released on Aug 27 (Tue), 7AM – 9AM.
Aug 23 (Fri)	Ninoy Aquino Day 7AM – 9AM only	<p>SPECIAL S2 CLEARING ONLY No special screening AND clearing. Only special clearing requests approved on Aug 22 will be processed.</p>	<p>Formal email request for a Friday Special S2 Clearing should be submitted to inquiry@asc.com.ph, copy robbie.aligada@asc.com.ph and erwin.furagganan@asc.com.ph no later than 3PM of Thursday, Aug 22. FOR STRICT COMPLIANCE.</p> <p>NOTE: Responses to emails received on this day until Aug 26 will be sent out on Tuesday, Aug 27.</p>

<p>Aug 24 (Sat) Aug 25 (Sun) Aug 26 (Mon)</p>	<p>National Heroes Day</p>	<p>NO REGULAR OPERATIONS Email queries and clarifications sent will be responded to on Tues, Aug 27 (8AM – 5PM only)</p>	<p>Online application system will be open to receive applications, but processing, even for special applications, will resume on Tue, Aug 27 at 7AM.</p>
<p>Aug 27 (Tue)</p>	<p>7AM – 5PM only</p>	<p>RESUME OPERATIONS</p>	<ul style="list-style-type: none"> • Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications • Resume responses to queries and Clarifications

For your guidance and strict compliance.

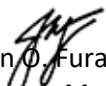
Thank you.



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 Executive Director



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