

ASC Circular : No. 2024-004

Date : April 3, 2024

To : 4As / PANA / KBP / MSAP/ UPMG / DMAP/ OHAAP / Other ASC Clients

Subject : ASC OPERATIONS ON BATAAN DAY/DAY OF VALOR (HOLIDAY)

\*\*\*\*\*

In line with the celebration of Bataan Day/Day of Valor (Tuesday, Apr 9), the ASC will be observing the following schedules in accepting regular and special S1 and S2 applications via the online system:

Date	Event	ASC Operations	
Apr 8 (Mon)	<b>ASC Operations 7AM – 5PM only</b>	<ul style="list-style-type: none"> <li>Will accept and process Regular and Special S1 Screening and/or S2 Clearing Applications (<b>until 11AM of Apr 8 only</b>)</li> <li>Will respond to email queries and clarifications (<b>8AM – 5PM only</b>)</li> </ul>	<p><b>Special S1 Screening/S2 Clearing</b></p> <ul style="list-style-type: none"> <li>Results will be released same day <b>Apr 8 (Mon)</b> if <b>proof of payment is uploaded on or before 3PM of Apr 8.</b></li> <li>If <b>proof of payment is uploaded after 3PM of Apr 8</b>, results will be released the following day <b>Apr 9 (Tue), 7AM – 9AM.</b></li> </ul> <p><b>Regular S1 Screening/S2 Clearing</b></p> <ul style="list-style-type: none"> <li>Results will be released the following day <b>Apr 9 (Tue), 7AM – 9AM</b> if <b>proof of payment is uploaded on or before 3PM of Apr 8.</b></li> <li>If <b>proof of payment is uploaded after 3PM of Apr 8</b>, results will be released on <b>Apr 10 (Wed), 7AM – 9AM.</b></li> </ul>
Apr 9 (Tue)	<b>Bataan Day/ Day of Valor</b>	<p><b>NO REGULAR OPERATIONS</b></p> <p>Email queries and clarifications sent will be responded to on Wed, Apr 10 (8AM – 5PM only)</p>	
Apr 10 (Wed)	<b>7AM – 5PM only</b>	<p><b>RESUME OPERATIONS</b></p> <ul style="list-style-type: none"> <li>Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications</li> <li>Resume responses to queries and Clarifications</li> </ul>	

**NOTE: In the event that Malacañang will declare April 10, Wednesday, a holiday because of Eid’l Fitr, the following ASC schedule of operations will be observed:**

<p><b>Apr 9 (Tue) Apr 10 (Wed)</b></p>	<p><b>Bataan Day/ Day of Valor; Eid’l Fitr</b></p>	<p><b>NO REGULAR OPERATIONS</b> Email queries and clarifications sent will be responded to on Thurs, Apr 11 (8AM – 5PM only)</p>	<p>Online application system will be open to receive applications, but processing, even for special applications, will resume on Thurs, Apr 11 at 7AM.</p>
<p><b>Apr 11 (Thurs)</b></p>	<p><b>7AM – 5PM only</b></p>	<p><b>RESUME OPERATIONS</b></p>	<ul style="list-style-type: none"> <li>• Resume acceptance and processing of Regular and Special S1 Screening and/or S2 Clearing Applications</li> <li>• Resume responses to queries and Clarifications</li> <li>• <b>Regular S1 Screening/S2 Clearing</b> applied April 8 with proof of payment uploaded after 3PM of Apr 8, <b>results will be released on April 11 (Thurs), 7AM - 9AM</b></li> </ul>

For your guidance and strict compliance.

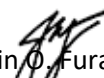
Thank you.



Ms. Digna D. Santos  
Executive Director



Mr. Robbie A. Aligada  
Ad Content & Operations Manager



Mr. Erwin O. Furagganan  
Compliance Manager